

POLESWORTH PARISH COUNCIL

(Warwickshire)

GRANT AWARD POLICY

Polesworth Parish Council is committed to supporting the many organisations and community groups that help to make a positive difference to the Parish.

Introduction

A grant is a payment by the Council to a voluntary or charitable organisation that will directly benefit the Parish, or some residents of the Parish. Applications will be considered for the following purposes:

- Improve the long term well-being of residents
- Improving recreation and/or sports
- Improving the environment
- Providing a service
- For running costs of a local viable group that is experiencing hardship
- For hosting special events or celebrations
- For activities that raise the profile of the Parish

Grant Application Process

All applications should be sent to the Clerk of the Council who will collate the information ready for consideration and discussion at the appropriate Council Meeting. The full Council will make the decision on which grants to award.

Applicants will be required to complete an application form which is available from the Parish Office in The Tithe Barn, Polesworth (email info@polesworthparishcouncil.co.uk) or the website www.polesworthparishcouncil.co.uk

In addition to the application form organisations will be required to provide the following information:

- a) A copy of their constitution or details of their aims and ideals
- b) Details of the project or activity
- c) Details of how the grant will be of benefit to all, or some of the residents living in the Parish
- d) Demonstration of need for the funding
- e) A copy of the latest audited accounts, or latest figures and a copy of their most recent bank statement

Conditions of Funding

- Grants will not be made to individuals or to businesses
- The organisation must be charitable or non-profit making
- Each application will be considered on its own merits
- Grants will not be made retrospectively

- Only one grant may be made every two years to each organisation
- The Council reserves the right to refuse any grant application which it considers to be inappropriate or against the objectives of the Council
- Grants will not be made to projects that discriminate on any grounds
- Any grant must only be used for the purpose for which it was awarded

Assessment

Polesworth Parish Council will determine:

- If the project costs are appropriate and realistic
- If the grant meets the needs of the community
- The amount of the grant to be awarded
- How effectively the grant will be used

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GRANT APPLICATION FORM

Name/Organisation

Address

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Amount requested

Contact name and telephone number

Is the organisation a registered charity Number

Brief description of the reason for the request, and how the grant will benefit the residents of the Parish.

Please return this form and the other requested information to Parish Clerk, Polesworth Parish Council, The Tithe Barn, Hall Court, Bridge Street, Polesworth, Nr. Tamworth B78 1DT
E-mail: info@polesworthparishcouncil.co.uk Telephone 01827 892320